

*Entyvio*CONNECT



***EntyvioConnect* Portal Quick Start**

Get familiar with the basic features of this new digital platform

Introduction



Welcome to the *EntyvioConnect* Portal

The *EntyvioConnect* Portal Quick Start is a reference that addresses many of the questions you may have about how to get started. From quick account setup to understanding the dashboard features, this will fast-track your understanding of the portal.

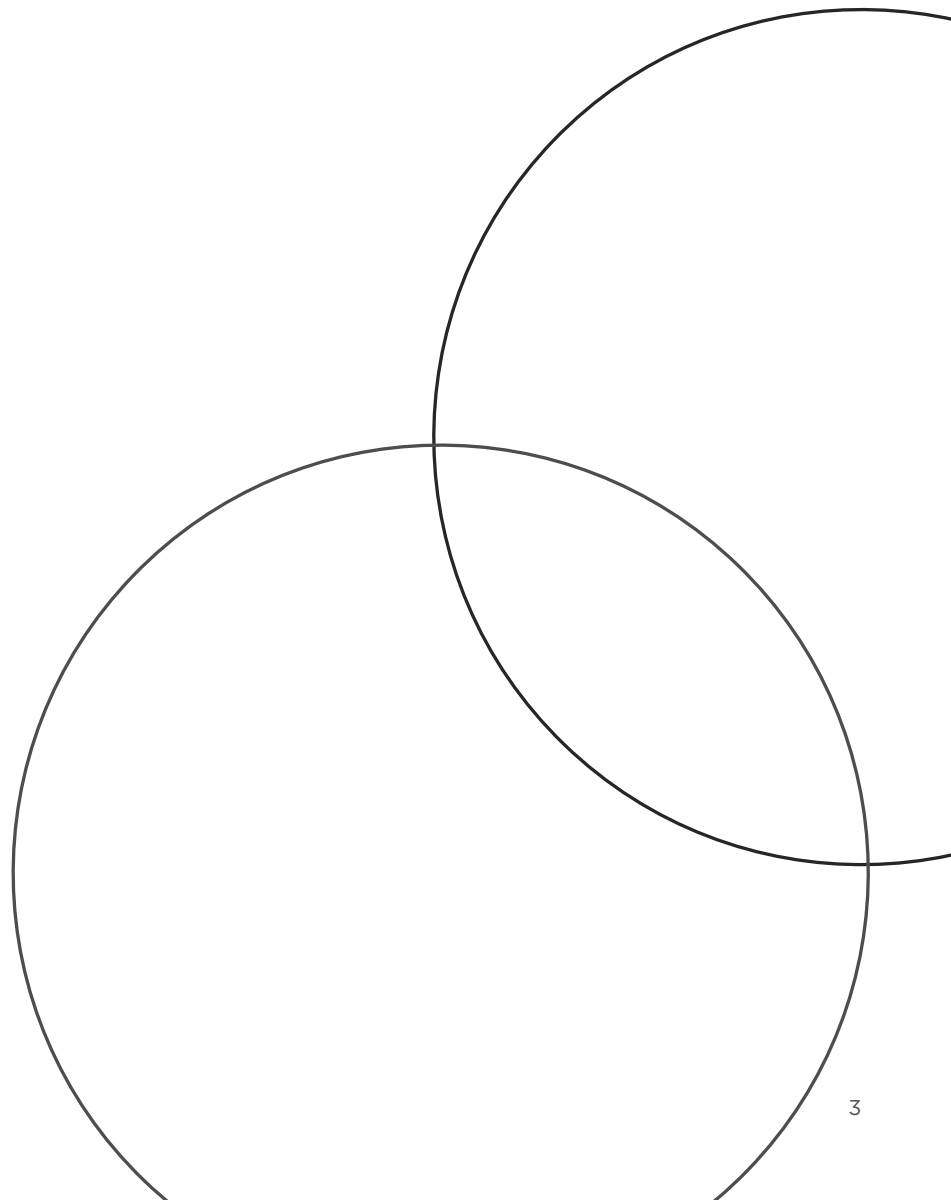


Note: For detailed information and step-by-step instructions, please refer to the full ***EntyvioConnect* Portal User Guide**.

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EntyvioCONNECT

Entyvio[®]
vedolizumab



How do I set up an account for the first time?

EntyvioCONNECT | **Entyvio**
vedolizumab

Create your profile

[Already have an account? Log in.](#)

Please fill in all mandatory fields marked with an asterisk (*).

User Information

Salutation First Name* Last Name* Suffix

Contact Type* Office Phone Number* Office Fax Number*

Work E-mail*

Create Password*

Your password must include:

- 8 characters
- 1 symbol and/or capital letter
- 1 number

Retype Password*

Terms of Use and Privacy Notice*

By clicking this box, you agree to our [Terms of Use](#) and [Privacy Notice](#). Please take a few minutes to read and understand them.

☐ I agree

reCaptcha verification options

Next

Practice and Facility Information

A Field Reimbursement Manager (FRM) will send an e-mail to an Office Practice Manager with a link and reference code to create a profile in the EntyvioConnect Portal. This person is automatically designated the primary administrator.

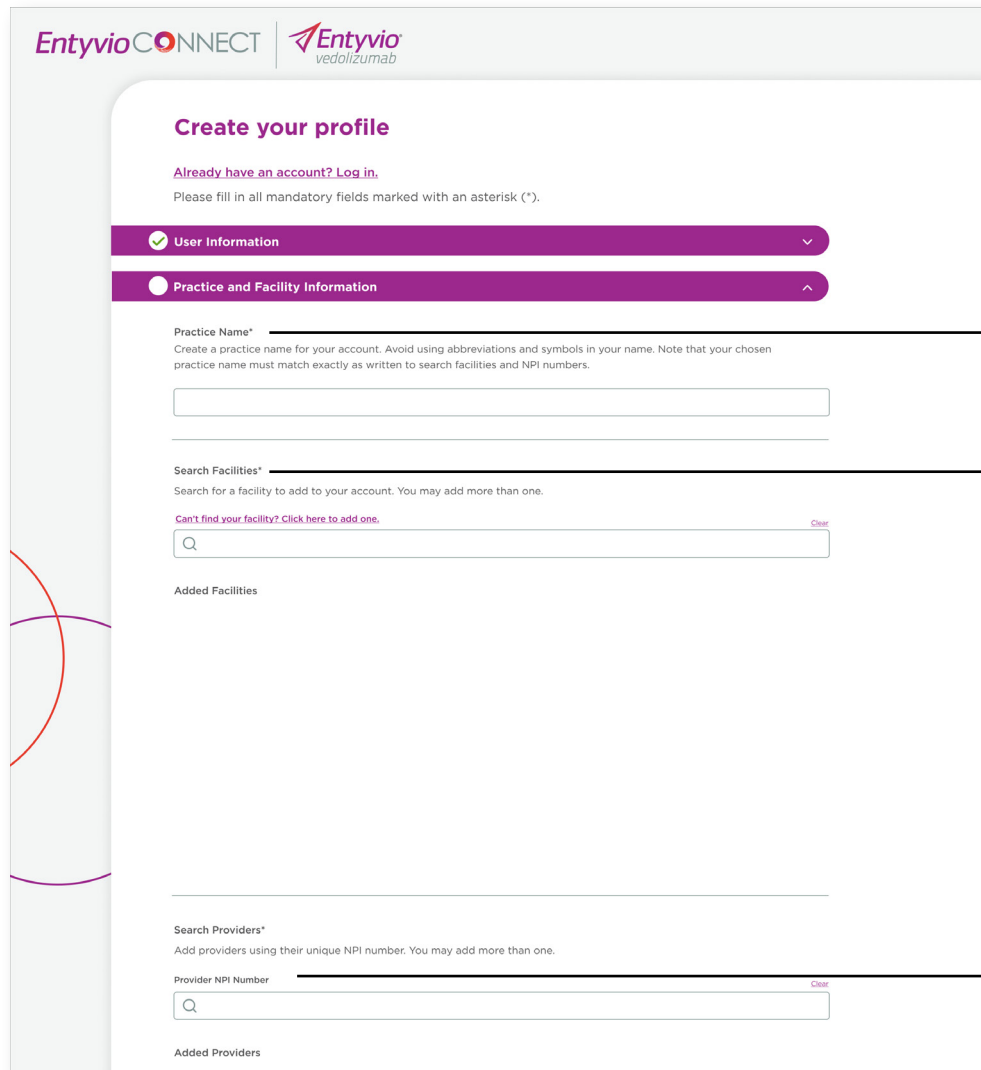
This and the following page will walk you through how an administrator can set up profiles

1. Creating a profile requires standard user information.
2. Your username is your e-mail address. Please ensure you enter your work e-mail and not a personal e-mail address.
3. Create a secure password that is 8 characters long with 1 symbol and/or capital letter and 1 number.

Note that all users will need to update their passwords every 90 days. Users will be notified 7 days ahead of their password expiration date.

4. When all the fields have been completed, click **Next** to go to the next section. Note that you cannot move forward if all required fields are not filled in.

How do I set up an account for the first time? (cont'd)



Create your profile

[Already have an account? Log in.](#)

Please fill in all mandatory fields marked with an asterisk (*).

User Information (Active tab)

Practice and Facility Information

Practice Name*

Create a practice name for your account. Avoid using abbreviations and symbols in your name. Note that your chosen practice name must match exactly as written to search facilities and NPI numbers.

Search Facilities*

Search for a facility to add to your account. You may add more than one.

[Can't find your facility? Click here to add one.](#) [Clear](#)

Added Facilities

Search Providers*

Add providers using their unique NPI number. You may add more than one.

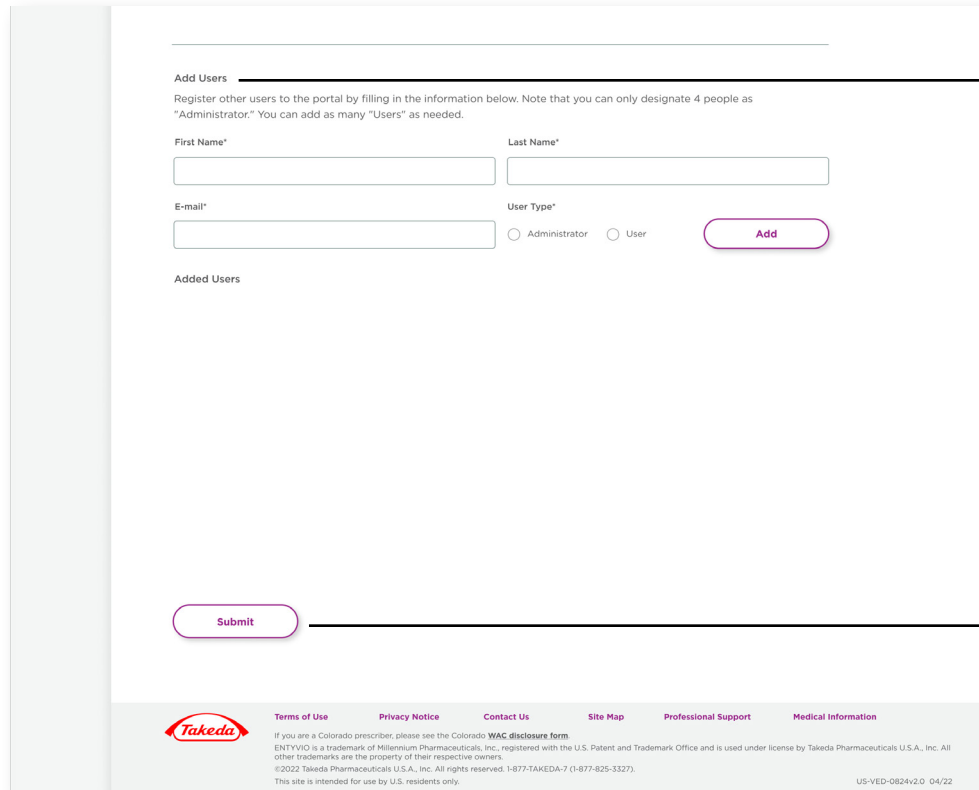
Provider NPI Number [Clear](#)

Added Providers

Initial practice setup

- 1. Practice Name.** Choose a name that identifies your office and/or group of facilities if you have multiple locations.
- 2. Search Facility.** Type in a facility name, and select the correct location in the search field. If it is not there, click the link to add a facility and fill in the required fields. Examples of facilities include infusion centers, laboratories, imaging centers, and pharmacies.
- 3. Provider NPI Number.** Type in a valid National Provider Identifier (NPI) number, and the corresponding name will appear in the search field.

How do I set up an account for the first time? (cont'd)



Initial practice setup

4. **Add users.** Invite other office practice managers to register for the portal. Add their name and work e-mail and decide if they will have “Administrator” or general “User” access.
5. Once you press **Submit**, your account is set up, and you are instantly able to access the login page.

During the initial practice set-up, administrators can add multiple facilities, providers, and users to the practice.

How do I set up an account for the first time? (cont'd)

Account setup for general users

- Once the initial account is set up, the primary administrator can add other account users to the portal either during profile creation or under **Practice Profile** in the navigation bar. The administrator can switch their role to another user and/or add other people as administrators. An e-mail is automatically sent to the user with a link to create their own profile.
- Creating a profile for a general account user is similar to the primary administrator process except you do not have the authorization to add practice and facility information, as detailed on [page 5](#). Look for an e-mail from your primary administrator with a link to create a profile.



Once you have created your profile, you can access the *EntyvioConnect* Portal at entyvioconnectportal.com.

Bookmark the site for quick access.

What are the main features of the dashboard?

View by

When you log in, the dashboard will default to the Patient view, as seen here on this page. Choose Case Number when you want a quick view of the status of a patient case.

View by: ☒ Patient ☐ Case Number

Filters

Customize your dashboard view by patient, facility, provider, case type, case status, or case date range.

Filters:

Patient [Clear](#)

Facility [Clear](#)

All ☐

Provider [Clear](#)

All ☐

Case Type [Clear](#)

All ☐

Case Status [Clear](#)


All ☐

Case Date Range [Clear](#)

The screenshot shows the EntyvioCONNECT dashboard. At the top, there's a header with the EntyvioCONNECT logo, the Entyvio vedolizumab logo, a help icon, and a settings icon. Below the header, there's a sidebar with icons for 'Your Dashboard', 'Practice Profile', 'EntyvioConnect Services', 'Entyvio Important Safety Information and Indications', and 'Entyvio Prescribing Information'. The main content area is titled 'Your dashboard' and has a 'View by' section with radio buttons for 'Patient' (selected) and 'Case Number'. There's an 'Enroll a patient' button and a download icon. Below this is a table of cases with columns: Patient Name, Date of Birth, Patient Number, Case Type, and Date Submitted. The table lists six cases with various icons and a '+' button in the last column. At the bottom, there's a 'Takeda' logo and a footer with links for Terms of Use, Privacy Notice, Contact Us, Site Map, Professional Support, and Medical Information. A disclaimer and copyright notice are also present.


Patient Name	Date of Birth	Patient Number	Case Type	Date Submitted
Ali, Iman	01/14/1986	9543865	Benefit Investigation	05/12/2021
Feldman, David	10/20/1991	1642988	Prior Authorization	04/03/2022
Jones, Brian	05/03/1988	3049283	Start Program	12/13/2021
Lopez, Elisa	06/22/1987	3354992	Claim Support	07/23/2021
Nguyen, Patty	11/05/1992	5039482	Bridge Program	02/20/2022
Rogers, Karen	01/19/1990	4457321	Nurse Support	10/04/2021


What are the main features of the dashboard? (cont'd)


 A basic tutorial is always at your disposal by clicking the question mark on the top right.

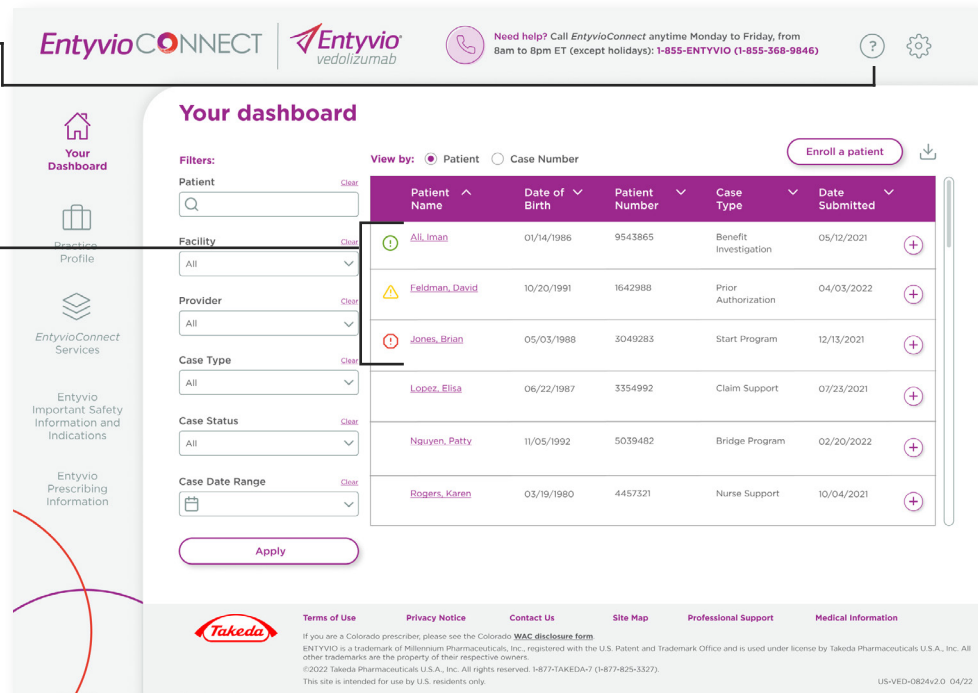
Alerts

A visual alert system is in place to notify you of updates to a patient's case or any next steps you may need to act on.

 **Green exclamation mark icon:** Alerts you to a change of status in a patient's case (eg, "Benefits investigation has been updated to complete")

 **Yellow yield sign icon:** A warning for missing patient information or any upcoming action for you to complete

 **Red stop sign icon:** Notifies you that an action is past due and requires immediate action



The screenshot shows the EntyvioCONNECT dashboard interface. At the top, there's a header with the EntyvioCONNECT logo, Entyvio vedolizumab logo, a help icon, and a settings icon. Below the header, the dashboard is titled "Your dashboard" and includes a sidebar with navigation options: "Your Dashboard", "Practice Profile", "EntyvioConnect Services", "Entyvio Important Safety Information and Indications", and "Entyvio Prescribing Information". The main content area displays a table of patient cases with filters for Patient, Facility, Provider, Case Type, Case Status, and Case Date Range. The table columns are Patient Name, Date of Birth, Patient Number, Case Type, and Date Submitted. Each row includes an alert icon: a green exclamation mark for "Ali, Iman", a yellow yield sign for "Feldman, David", and a red stop sign for "Jones, Brian". Other rows include "Lopez, Elisa", "Nguyen, Patty", and "Rogers, Karen". An "Enroll a patient" button is in the top right of the table area. The footer includes the Takeda logo, links for Terms of Use, Privacy Notice, Contact Us, Site Map, Professional Support, and Medical Information, along with a disclaimer and copyright information.

Patient Name	Date of Birth	Patient Number	Case Type	Date Submitted
Ali, Iman	01/14/1986	9543865	Benefit Investigation	05/12/2021
Feldman, David	10/20/1991	1642988	Prior Authorization	04/03/2022
Jones, Brian	05/03/1988	3049283	Start Program	12/13/2021
Lopez, Elisa	06/22/1987	3354992	Claim Support	07/23/2021
Nguyen, Patty	11/05/1992	5039482	Bridge Program	02/20/2022
Rogers, Karen	01/19/1990	4457321	Nurse Support	10/04/2021

What are the main features of the dashboard? (cont'd)

The screenshot shows the EntyvioCONNECT dashboard. On the left is a sidebar with navigation links: Your Dashboard, Practice Profile, EntyvioConnect Services, Entyvio Important Safety Information and Indications, and Entyvio Prescribing Information. The main area is titled 'Your dashboard' and includes a 'Filters' section on the left with dropdowns for Facility, Provider, Case Type, Case Status, and Case Date Range. A search bar is also present. To the right of the filters is a 'View by' section with radio buttons for 'Patient' (selected) and 'Case Number'. An 'Enroll a patient' button is in the top right. The central table displays patient information with columns: Patient Name, Date of Birth, Patient Number, Case Type, and Date Submitted. Each row has a status icon and a '+' button. The footer contains the Takeda logo, links for Terms of Use, Privacy Notice, Contact Us, Site Map, Professional Support, and Medical Information, along with legal disclaimers and a version number (US-VED-0824v2.0 04/22).

Patient Name	Date of Birth	Patient Number	Case Type	Date Submitted
Ali, Imen	01/14/1988	9543865	Benefit Investigation	05/12/2021
Feldman, David	10/20/1991	1642988	Prior Authorization	04/03/2022
Jones, Brian	05/03/1988	3049283	Start Program	12/13/2021
Lopez, Elisa	06/22/1987	3354992	Claim Support	07/23/2021
Nguyen, Patty	11/05/1992	5039482	Bridge Program	02/20/2022
Rogers, Karen	03/19/1980	4457321	Nurse Support	10/04/2021

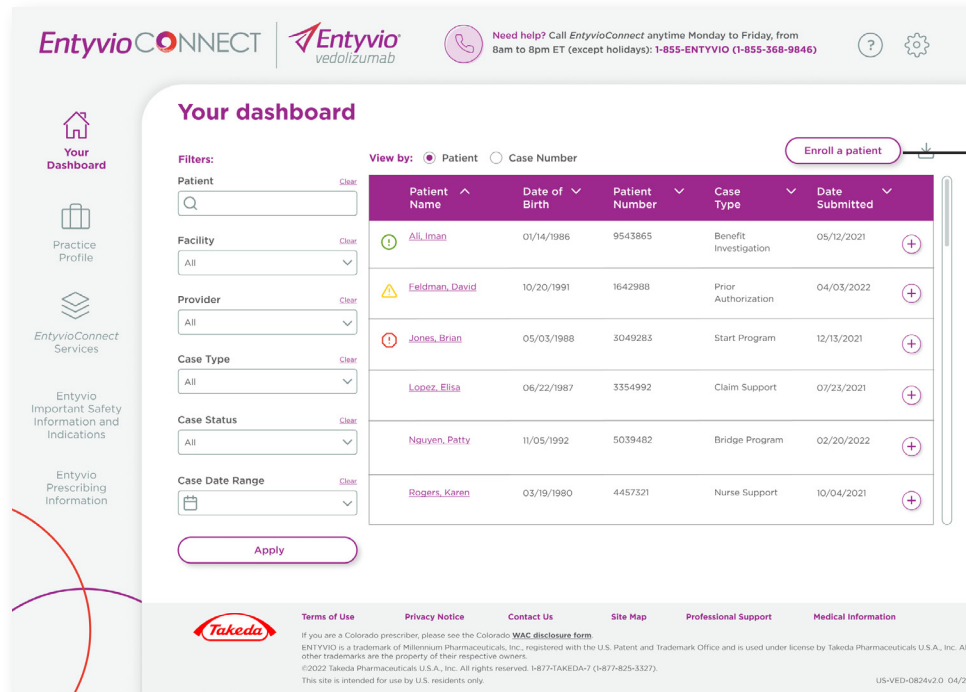
Patient information

If you need to edit any patient information, click the patient's name and update the file. Remember to save changes.

Case number

From the Patient view, click the + button to view case numbers. When you click the case number link, you can view the full profile of a patient's case and its current status, as well as all the information and documents you submitted to EntyvioConnect. Note that you cannot edit patient information in this section.

What are the main features of the dashboard? (cont'd)



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Your dashboard

Filters:

Patient [Clear](#)

Facility [Clear](#)

Provider [Clear](#)

Case Type [Clear](#)

Case Status [Clear](#)

Case Date Range [Clear](#)

[Apply](#)

View by: ☒ Patient ☐ Case Number [Enroll a patient](#)

Patient Name	Date of Birth	Patient Number	Case Type	Date Submitted	
Ali, Iman	01/14/1986	9543865	Benefit Investigation	05/12/2021	+
Eldman, David	10/20/1991	1642988	Prior Authorization	04/03/2022	+
Jones, Brian	05/03/1988	3049285	Start Program	12/13/2021	+
Lopez, Elisa	06/22/1987	3354992	Claim Support	07/23/2021	+
Nauyen, Patty	11/05/1992	5039482	Bridge Program	02/20/2022	+
Rogers, Karen	03/19/1980	4457321	Nurse Support	10/04/2021	+

EntyvioCONNECT Services

[Your Dashboard](#)

[Practice Profile](#)

[Entyvio Important Safety Information and Indications](#)

[Entyvio Prescribing Information](#)

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US-VED-0824v2.0 04/22

Enroll a patient

Add new patients to the portal for *EntyvioConnect*, Co-Pay Program Only, or Patient Assistance Program.

[Enroll a patient](#)

How do I enroll a patient?



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Your dashboard

Filters: Patient Case Number

Enroll a patient

Patient Name	Date of Birth	Patient Number	Case Type	Date Submitted
Alli, Imran	01/14/1986	9543865	Benefit Investigation	05/12/2021
Feldman, David	10/20/1991	1642988	Prior Authorization	04/03/2022
Jones, Brian	05/03/1988	3049285	Start Program	12/13/2021
Lopez, Elisa	06/22/1987	3354992	Claim Support	07/23/2021
Nguyen, Patty	11/05/1992	5039482	Bridge Program	02/20/2022
Rogers, Karen	03/19/1980	4457321	Nurse Support	10/04/2021

Apply

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 This site is intended for use by U.S. residents only.

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On the dashboard, click **Enroll a patient**.
 Select only one of the given options.

Enroll a patient

Please select one of the support programs for your patient.

EntyvioConnect

Co-Pay Program Only

Patient Assistance Program

Patient Assistance Program Re-Enrollment

Re-enrollment is available October 15, 2022, through December 31, 2022.

Apply

How do I enroll a patient? (cont'd)



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vedolizumab

Need help? Call EntyvioConnect anytime Monday to Friday, from 8am to 8pm ET (except holidays): 1-855-ENTYVIO (1-855-368-9846)

EntyvioConnect enrollment

To enroll your patient in EntyvioConnect, please complete each of the following sections below. Save your work frequently. Remember to complete all required fields marked by an asterisk (*), review the accuracy of your information, and fully read the terms and conditions prior to submitting the form.

1 Patient Information, Insurance, and Treatment History

1 Services

Select the services you wish to enroll your patient into.

☒ Benefits Investigation ☐ Prior Authorization Support ☐ Denial and Appeal Support ☐ Start Program ☐ Bridge Program ☐ Co-Pay Program

2 Patient Information

Note that, if your patient is already in our system, their information will autopopulate.

Search Patient Last Name, First Name, and/or Date of Birth Service Request Number [Add a new patient](#) [Edit](#)

Patient First Name* Patient Last Name* Date of Birth (MM/DD/YYYY)* Gender*

Address*

City* State* Zip Code*

E-mail Primary Phone Number*

Legal Representative Name (if applicable) Legal Representative Primary Phone Number (if applicable)

Okay to leave a message about the status of my enrollment or prescription? ☐ Yes ☐ No

3 Patient Insurance Information

Note that you will need to upload a copy of both sides of the primary and/or secondary insurance card(s) below in the Upload section.

Primary Insurance

Does your patient have a primary insurance plan? ☐ Yes ☐ No

Primary Insurance Plan* Other Primary Insurance Plan

Relationship to Patient* Please fill in or click "Self." ☐ Self Subscriber Name* Date of Birth (MM/DD/YYYY)*

Plan Phone Number* Policy ID Number* Group Number

PA Reference Number

This example shows enrollment for *EntyvioConnect* services, excluding PAP. If a patient only requires co-pay assistance, select the **Co-Pay Program Only** button (see [page 12](#)).

Note that the information required is consistent with the printed enrollment form. We have noted the main differences on the digital form below.

Services

Check all the services that your patient wants to enroll in. Note that **Benefits investigation** is automatically checked for you.

How do I enroll a patient? (cont'd)



EntyvioConnect enrollment

To enroll your patient in EntyvioConnect, please complete each of the following sections below. Save your work frequently. Remember to complete all required fields marked by an asterisk (*), review the accuracy of your information, and fully read the terms and conditions prior to submitting the form.

Required Signatures

If you opt for a digital signature, an e-mail will be sent to the patient and provider via MyEasyConsent. You can also upload a signed enrollment form, which requires a provider signature and 2 patient signatures for HIPAA and program enrollment. **Note that a Benefit Investigation requires only either a provider signature or a patient signature.** Proxy signature is available only if we have received documented approval by a registered provider.

Patient Signature

☐ Upload a signed document ☒ Digital signature

Patient E-mail:

Provider Signature

☐ Upload a signed document ☒ Digital signature ☐ Proxy signature

Provider E-mail:

Fax Communications

☒ Check this box if you would like to opt out of all fax communications.
By checking this box, you are agreeing to stop all fax communications related to this patient's enrollment.

Additional Documents

Please upload any required documents for insurance approval or EntyvioConnect enrollment, including a copy of both sides of the primary and/or secondary insurance card(s).

Document Name	Use Type	Size	File Type	Date Modified
---------------	----------	------	-----------	---------------

Upload Documents/Signatures

There are 3 ways to submit patient and provider attestation:

- Select **Digital signature**, and type in provider and patient e-mail addresses. Upon submission of the form, a signature request will be sent via *MyEasyConsent*
- **Upload a signed document.** You may attach a signed copy of an *EntyvioConnect* form. You do not need to fill out the form if you have completed the sections digitally
- **Proxy signature.** If the provider has authorized you to sign on their behalf, you will be able to choose this option. If selected, you must check the box next to the attestation disclaimer.

Note: only primary administrators have privilege to request provider attestation for all office users. Contact your administrator if you would like to be added as a proxy signature

Under **Additional Documents**, you may upload as many documents as needed to meet the requirements of a specific *EntyvioConnect* program. **Copies of both sides of the primary and, if available, secondary insurance card are mandatory.** Examples of other documents may include clinical notes, explanation of benefits, or letter of medical necessity.



A status update will be posted on your dashboard within 2 to 5 business days—look for an alert icon next to the patient's name.

How do I enroll a patient in the Patient Assistance Program (PAP)?



To enroll a patient into PAP, click **Enroll a patient** on the dashboard and select **Patient Assistance Program** (see [page 12](#)).

The information required to enroll a patient in PAP is consistent with the printed form.

In addition to copies of both sides of the primary and, if available, secondary insurance card, which are mandatory, you must also upload one of the following patient documents as proof of program eligibility:

- Federal income tax return
- Income statement from jobs held in the previous year
- IRS Form 4506T
- SSA-1099 (social security benefit statement)



A status update will be posted on your dashboard within 2 to 5 business days—look for an alert icon next to the patient's name.

Contact *EntyvioConnect*



Phone:

1-855-ENTYVIO (1-855-368-9846), Monday to Friday,
from 8am to 8pm ET (except holidays)

